

International Trade Zone

Application Form



FINANCIAL SERVICES AUTHORITY

Bois De Rose Avenue
P.O. Box 991
Victoria
Mahé
Republic of Seychelles

Proposed Company Name

ITZ Application Form

1. Contact details of Promoter

Name of Promoter:	
Address:	
Tel:	
Fax:	
Email:	

Other contact:	
Address:	
Tel:	
Fax:	
Email:	

2. Type of proposed activity

Management Export Services	Redistribution	Light Assembly	Manufacturing	Processing
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. Products

Name	Description

4. Investment Details

Investment Size (US\$)

Investment type		
Owner Equity	Shareholder Equity	Loan
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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5. Source of Funding

Name	Details

6. Proposed Employment Size

Total	Locals	Expatriates

7. Utilities

Water (m ³)	Electricity(KW)	Space Required (m ²)

8. Average Forecasted Cash Flow (based on 3 year forecast)

Annual Revenue (US\$)	Annual Domestic Expenditure (US\$)

Declaration by Promoter

I hereby declare that the particulars that have been given therein are accurate and to the best of my knowledge at this moment in time.

Name : _____

Date: _____

Signature: _____

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Personal References

Name	Address	Contact Number

Bank References

Bank	Country	Contact Number

Auditor's References

Name	Address	Contact Number

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Checklist

Below is a checklist, advising of the type of information which should be submitted to FSA, when applying for an ITZ license. It should be as a guide as to what should be included in the business plan.

A. Company background	<input type="checkbox"/>
B. Initial investment details and requirements	
Space (Covered/ Uncovered/ Parking)	<input type="checkbox"/>
Building (Office, Warehouse)	<input type="checkbox"/>
Machinery and Equipment, Process	<input type="checkbox"/>
Vehicles (Forklift, Container lorry, Crane)	<input type="checkbox"/>
Accommodation	<input type="checkbox"/>
Management	<input type="checkbox"/>
Other Utilities (electricity, Water)	<input type="checkbox"/>
Communications (Telephones, Fascimile, Modem)	<input type="checkbox"/>
C. Running costs	
Raw materials	<input type="checkbox"/>
Labour	<input type="checkbox"/>
Electricity	<input type="checkbox"/>
Water	<input type="checkbox"/>
Overheads	<input type="checkbox"/>
Maintenance and spares	<input type="checkbox"/>
Administrative costs	<input type="checkbox"/>
Marketing	<input type="checkbox"/>
D. Market Details	
Imports, Exports, Freight details	<input type="checkbox"/>
Why you believe your product has a market?	<input type="checkbox"/>
Which markets are you familiar with?	<input type="checkbox"/>
Which market will you be targeting?	<input type="checkbox"/>
Market strategies	<input type="checkbox"/>
E. Environmental impact assessment	
By-products of your activity	<input type="checkbox"/>
Effluents	<input type="checkbox"/>
Other environmental considerations	<input type="checkbox"/>
F. 3 year Financial Forecast, or Profit and Loss, or Cash Flow	<input type="checkbox"/>
G. Audited accounts for past 3 years	<input type="checkbox"/>

The Application Form should be submitted together with the Personal Questionnaire Form completed by the promoter(s). In addition, the following documents should be attached to the Personal Questionnaire Form:

- Copy of Passport
- An original Bank Reference
- Up-to-date Curriculum Vitae